

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
October 4, 2016
6:00 pm CST

DRAFT

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Knobloch
2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –
Present: Mayor Schafer, Councilmembers Depreo, Woolbright, Knobloch, Sislow and Rech.
Absent: None.

4. Confirmation or Adjustment of the Agenda Order – Councilmember Sislow moved, seconded by Councilmember Rech, to accept and approve the agenda with the following amendments:

Delete:

1. E. Proclaim October 2016 Domestic Violence Prevention Month.

Move to Action Agenda:

- III. 2. b. Motion to approve to approve monthly contributions to the Hancock County Animal Shelter in the amount of \$1,000.00 for FY17.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUS

II. Presentation Agenda

1. Council Comments
 - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on October 18, 2016 in Council Chambers located at 5000 Diamondhead Circle.
 - b. October 5th the City will host Blessing of the Classics with the Cruise-In from 3 p.m. - 6:00 p.m. at the shopping center.
 - c. A Recess Meeting for Performance Audit Final Report will be held October 25, 2016 at 6:00 p.m.
 - d. Presentation of Commendation – Brianna Burchett, Mississippi State Miss Heart of the USA and Miss Heart of the USA Contestant.

2. City Manager's Report

Blessing of the Classics:

To my knowledge all of the details have been done and we are set to go for another great event. I can confirm that cruisers are on the coast in record numbers and our flyer is in the registration bag that each registered cruiser receives. I want to thank Mark Duffy for his continued dedication to the event, Rick Sullivan and the Public Works staff who have worked hard to make sure we look our best, Sheriff Ricky Adam, Chief Bass and John Luther are prepared to keep things flowing smoothly and finally the administrative staff for ordering, calling, writing and making sure the little details were done. This has been a true team effort.

Lt. Governor Reeves to be in Diamondhead for Town Hall meeting:

Lt. Gov. Tate Reeves will be here at 11 a.m. Oct. 20 at Diamondhead City Hall, 5000 Diamondhead Circle. He will be here to listen to how the residents of the coast and Diamondhead want to see the funds from the BP settlement spent.

Lt. Gov. Reeves has said he would like to see the majority of the funds spent in south Mississippi. The state is set to receive \$750 million over 15 years from the settlement to offset economic losses from the spill.

Public Works:

The contractor has begun repaving streets. The access road is well underway. We expect a permit soon on a kayak launch.

3. Public Comments on Agenda Items –

Penny Crawford addressed the Council with regard to the annual contribution to the Hancock County Library System to support the East Hancock Library. She again expressed her opposition to the contribution explaining the services being provided still do not meet with what is being provided at other the libraries and that items removed during the temporary closure of the East Hancock Library had not been returned.

III. Policy Agenda.

1. Approval of Minutes:

a. September 20, 2016 Formal Meeting

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to approve the Minutes of the September 20, 2016 Formal Meeting.

Ayes: Woolbright, Knobloch, Sislow and Mayor Schafer. Nays: None. Abstain: Rech and Depreo.

MOTION CARRIED

2. Consent Agenda:

Councilmember Knobloch moved, seconded by Councilmember Rech, to approve Consent Agenda Items a and c- f by consent:

a. **2017-001**: Motion to approve FY17 Agreement with S.P.C.A. of Diamondhead, Inc. in the amount of \$800 per month for specified services provided for therein.

c. **2017-003**: Motion to approve monthly contributions to CASA in the amount of \$250 for FY17 pursuant to MS Code §21-19-46.

d. **2017-004**: Motion to approve additional personnel for the Police Department for FY17.

e. **2017-005**: Motion to purchase one (1) International 7500 SBA Dump Truck from Tri-State Truck Center, Inc. in the amount of \$83,100 (State Contract #8200023290) and to accept the low quote in the amount of \$10,500 from Warren, Inc. for the purchase of the dump body for total purchase in the amount of \$93,600 subject to funding of lease purchase financing.

f. **2017-007**: Motion to approve annual contribution to American Red Cross in the amount of \$500 pursuant to MS Code §21-19-57.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUS

3. Resolutions:

- a. **2016-138**: Councilmember Knobloch moved, seconded to Councilmember Woolbright to adopt Resolution 2016-035 thereby amending text to the Zoning Ordinance No. 2012-019 Article 4.18.3. D. with regard to Residential Accessory Structures as follows:

Delete in its entirety the current text of Article 4.18.3 D. ii; insert the proposed text amendment as follows:

ii. Structures.

- (a) Uses: A principal structure shall be already constructed on the same lot.
- (b) Use Limitation: Accessory structures shall not be used as a habitable dwelling unit.
- (c) Types of structures i.e. bathhouses, greenhouses, outdoor kitchens, storage sheds, detached decks, pergolas and RV/camper storage etc. not otherwise addressed herein.
- (d) Area limitation: Accessory structures shall be limited to 30% of the footprint of the primary structure but not to exceed 800 square feet whichever is less.
- (e) Maximum height: The maximum height shall not exceed twenty-five (25') feet. However, the height of the accessory structure shall not exceed the height of the primary structure. The accessory structure shall not exceed one (1) story (see f).
- (f) Setbacks: The structure shall not be located in front of nor within ten (10') feet of the principal building and not within five (5') feet from a side lot line, nor within ten (10') feet of a rear lot line. If the height exceeds fifteen (15') feet, the accessory structure shall meet the required setbacks of the primary structure.
- (g) Types of Materials: To insure architectural compatibility, building design shall be in keeping with the design patterns and architectural features consistent with the primary structure.
- (h) Number of structures: There shall only be one accessory structure on a property.

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED

4. Action Agenda:

- a. **2016-176**: Motion for discussion/possible action with regard to medical insurance renewals.

Bobbie Kittle of Hub International, Inc. provided the Council with an overview of the renewal and additional quotes for medical insurance. She explained the City would

realize a 12% premium reduction with the Blue Cross Blue Shield of Mississippi renewal at the current policy terms.

Councilmember Sislow moved, seconded by Councilmember Woolbright, to renew Blue Cross Blue Shield of Mississippi at current terms with the rates as follows:

Single (employer paid)	\$625.14
EE/SP (employee paid)	\$823.12
EE/CH (employee paid)	\$379.73
Family (employee paid)	\$1,256.94

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED

- b. **2017-006**: Motion to accept and award the low quote for Lease Purchase Financing.

Councilmember Knobloch moved, seconded by Councilmember Rech, to accept the low quote received from Hancock Bank for Lease Purchase Financing for public works equipment. Quotes received were as follows:

RATE	INTEREST	TOTAL PAYMENTS
Hancock Bank	1.99%	\$30,242.05
The First	2.75%	\$41,995.80
The Peoples Bank	3.25%	\$50,513.20

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED

- c. **2017-008**: Motion to accept and approve the FY16 Municipal Compliance Questionnaire.

Councilmember Rech moved, seconded by Councilmember Sislow, to accept and approve the FY16 Municipal Compliance Questionnaire with an amendment to change Part V, No. 14 to "no".

Ayes: Depreo, Woolbright, Knobloch, Sislow and Rech. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

- d. **2017-009**: Motion to approve FY17 salary increases for additional Public Works employees.

FY17 Position	FY 17 PROPOSED			FY 16		Net Increase
						\$
Foreman	\$	33,009.60	15.87	\$	31,449.60	15.12 1,560.00
						\$
PT GIS 24 HRS WK	\$	19,656.00	15.75	\$	18,720.00	15.00 936.00
						\$
HEQII	\$	42,764.80	20.56	\$	41,204.80	19.81 1,560.00
						\$
Foreman	\$	38,230.40	18.38	\$	36,150.40	17.38 2,080.00
						\$
Mechanic	\$	31,678.40	15.23	\$	30,118.40	14.48 1,560.00
						\$
	\$	165,339.20		\$	157,643.20	7,696.00

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED

- e. **2017-010**: Motion for discussion and/or possible action with regard to FY17 contribution to the Hancock County Library System.

Councilmember Rech moved, seconded by Councilmember Woolbright, to authorize contribution in the amount of \$20,000 to East Hancock Library as included in the FY17 budget.

Ayes: Depreo, Woolbright, Knobloch, Sislow and Rech. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

- f. **2017-002**: Motion to approve monthly contributions to the Hancock County Animal Shelter in the amount of \$1,000 for FY17.

Councilmember Knobloch moved, seconded by Councilmember Sislow, to approve monthly contributions to the Hancock County Animal Shelter in the amount of \$1,000 for FY17.

Ayes: None. Nays: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer.
Absent: None.

MOTION FAILED

AT THIS TIME, COUNCILMEMBER DEPREO RECUSED HERSELF FROM THE MEETING PROCEEDINGS AND EXITED COUNCIL CHAMBERS.

IV. Routine Agenda.

1. Motion to approve the Docket of Claims (Claims DKT152848 – DKT152893).

Councilmember Rech moved, seconded by Councilmember Woolbright, to approve Docket of Claims (Claims DKT152795– DKT152846).

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Recused: Depreo.

MOTION CARRIED UNANIMOUS

COUNCILMEMBER DEPREO RETURNED TO COUNCIL CHAMBERS AND THE MEETING RESUMED.

2. Motion to approve Payroll Payables, including benefits and taxes, September 29, 2016 in the amount of \$48,581.95.

Councilmember Rech moved, seconded by Councilmember Sislow, to approve Payroll Payables, including benefits and taxes for September 29, 2016 in the amount of \$48,581.95.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUS

V. Public Comments on Non-Agenda Items

Dwight Bridges addressed the Council regarding the newly erected signage prohibiting golf carts in the business area. He expressed strong opposition to prohibiting golf carts in the business area. Councilmembers provided an explanation of the local legislation allowing for low speed vehicles in the residential areas. City Manager Reed explained he would provide Bridges with the legislation. Bridges requested the Council seek legislative action to amend the law to be inclusive of the business area.

VI. Adjourn/Recess

At 7:05 p.m. CST and with no further business to come before the Council, Councilmember Rech moved, seconded by Councilmember Knobloch, to adjourn.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk